

## Project Scope Management



## Why MS Academy

Whether you are a BU Head or a budding manager you have advantages in choosing MS Academy. Your project leads learn management tools and techniques that really work for your organization.

### As a Business Unit Head / HR head why you should choose MS Academy to groom your managers

- You get faculty with 15-20 years of project and program management experience with wide international exposure
- You can customize the workshop program to suit the needs of your team
- You can decide on the time of the workshops. As we are available 24 x 7, you do not have to worry about loss of productivity.

### As a budding manager why you should choose MS Academy to boost your career

- This course fulfills the mandatory requirement of PMI® for 35 hrs of training in Project Management, before any one applies for the PMP® exam
- You can rely on MS Academy mentors for direction and guidance long after you complete the workshop
- You can network with other professionals from all walks of management in the workshop.

## Project Risk Management



## Personal Time Management



## Workshops

MS Academy has field-tested workshop modules. They include more than 20 relevant topics on the art and science of management. A tailor-made workshop can be configured from these modules. Role plays / individual exercises / group exercises / games / stories / personality profiling / SWOT analysis and so on provide an activity-based learning through active participation rather than passive listening.

## Creative problem solving



### The Art of Management

- Personal Time Management
- Effective team building
- Effective Delegation
- Managing Team Performance
- Creative problem solving
- TQM and Organizational Innovation
- Motivation through mentoring
- Communication and Presentation Skills
- Stress Management
- Professional Ethics and CSR
- Cross Culture Communication

### The Science of Management

- Project Management context and framework
- Project Scope Management
- Project Time Management
- Project Cost Management
- Project Risk Management
- Project Quality Management
- Project Communication Management
- Project HR Management
- Project Integration Management
- Project Contract Management
- Project Data Mgmt and Information Security

## Effective delegation

